



Hill View School

Wrap Around Provision – February 2024

Please see below for details of our wraparound care.

Breakfast TOAST Club	After School TEA Club	
8.00am – 8.30am Breakfast provided £3 per session NOTE: Doors close at 8.15am – no entry after this time	3.05pm – 5.30pm Snack provided	
	One child Until 4.30pm £7 Until 5.30pm £10.50	Two children (from same family/ siblings) Until 4.30pm £10 Until 5.30pm £14.50
Drop off at the Upper Hall. Children will be taken to their classroom at 8.30am.	Children will be taken to Tea Club at the end of the day. Parents to collect from the Upper Hall.	

How Do I Book?

Book and pay online on the Arbor App. Your child’s account will need to be in credit before you are able to book Toast or Tea Club. If you do not yet have the Arbor App, the website address to make payment is <https://login.arbor.sc/>. **We DO NOT take cash payments.** Select activities clubs, toast and / or tea club, select the term, select the date, then times for tea club - confirm booking. For those with siblings this procedure needs to be completed on both of their individual Arbor profiles.

How Do I Top-Up My Account Using Childcare Vouchers?

Your child’s Toast or Tea Club needs to be in credit before you will be able to book. If you pay by childcare vouchers we will credit your Arbor account once the payment has reached our bank account. You will then be able to book the club on Arbor. Payment can take up to 2 weeks to clear – so you must ensure that the voucher provider has paid this into our bank account before you are able to book. If paying by vouchers you will need to email office@hillview-school.co.uk the details of how you would like the money allocated to tea/toast club.

Advanced Booking/Late Charges

We do know that unexpected events happen and sometimes late bookings do need to be made. However, this has implications for us when the numbers are high as we need to ensure our staffing levels are correct.

- Bookings for **Toast Club** can be done up until 8pm the day before. If you do not book your child on before 8pm the day prior the following late charge will apply: **£2 per child.**
- Bookings for **Tea Club** must be done 48hrs prior, we cannot take bookings within 48hr hours of the start of the club.