



# Children's Guide to Staying Safe on the Internet

*These rules will keep everyone safe and help us to be fair to each other:*

- I will only use the school's computers for school work.*
- I will only delete my own files.*
- I will not look at other people's files without their permission.*
- I will keep my login and password a secret.*
- I will not bring files into school without permission.*
- I will only use internet sites approved by the teachers.*
- I will only ever send polite, sensible messages to anyone.*
- I will only e-mail people I know.*
- I will never send personal details about myself, including photos to anyone I don't know unless a trusted adult has given approval.*
- I will only open attachments or download files from someone I trust.*
- I will never arrange to meet someone I have only ever spoken to on the internet.*
- If I see anything I am unhappy with or I receive a message I am unhappy with I will not respond, but I will tell a responsible adult.*

*People under 14 years of age should not have a FACEBOOK account. FACEBOOK cannot be accessed at school but the impact of unwanted or negative comments can be huge and can have an effect on people at school. Hill View School will take action if pupils at the school are bullied, or are bullying, through social network sites such as FACEBOOK.*

*If you are having trouble on FACEBOOK, talk to someone at school or at home, don't keep it to yourself.*